



ONTARIO ASSOCIATION FOR INFANT
AND CHILD DEVELOPMENT



The Power of Relationships: Families, Professionals & Policy Makers

Annual Conference ~ October 21st – 22nd, 2010

Presented by ChildrenFirst

February 2010

Dear Potential Exhibitor:

I am writing on behalf of the Ontario Association for Infant and Child Development (OAICD). Infant and Child Development Services in Ontario provide a range of prevention, early identification, and early intervention services and supports for families of infants and young children who have a developmental delay or who are at risk for delayed development. There are currently 49 programs in Ontario, one in every county, district and regional municipality.

On October 21 & 22, 2010, Children First will be hosting the OAICD 30th Annual Conference at Caesar's Windsor Hotel and Casino, in Windsor, Ontario. This conference provides a forum for networking, education and professional development for Infant and Child Development Consultants, Therapists, Psychometrists, Resource Teachers and Consultants, Early Childhood Educators and the Community. **We are expecting more than 200 delegates from all areas of Ontario and USA.**

The display area will be an integral part of the activities with all table tops located in the large corridor between the Ballroom and the Break-out rooms. All beverages/snacks for breaks will be served in the display area ensuring frequent exposure to delegates as they circulate through this area before the conference and during breaks.

We are inviting businesses and agencies to display their resource material and/or goods on October 21 and/or 22, 2010. Set-up takes place at 8:00 a.m., with viewing and sales occurring throughout the day. There is a Vendor fee of \$100.00 per 6 ft. table, per day or \$150.00 per 6 ft. table, for both days. Vendors are required to donate an item as a door prize. There are a limited number of tables available each day, so please submit your request to me, using the form provided, no later than August 31, 2010.

If you are unable to participate in person, please feel free to mail us your pamphlets/brochures and we will be happy to share your material. An area for general information will be provided.

For more information about OAICD, please visit the website at www.oaicd.ca. If you have questions or need further information please contact Sharri Hamelin at shamelin@children-first.ca or 519-250-1850 ext. 290.

A final confirmation letter will be sent outlining the set-up location and other pertinent information by September 30, 2010. On behalf of OAICD, thank you for your time and interest in the 30th Annual OAICD Conference.

Thank you for your support.

Sincerely,

Sharri Hamelin

Sharri Hamelin
Conference Coordinator



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CONFERENCE EXHIBITOR/VENDOR INFORMATION FORM

Company Name _____

Contact's Name _____

Company address _____

City and Postal Code _____

Phone Number (include area code) _____

E-mail Address _____

We will participate in the OAICD 30th Annual Conference at Caesar's Windsor Hotel and Casino, in Windsor, Ontario, on October 21 & 22, 2010. We understand that the set-up takes place from 8:00 a.m. to 9:00 a.m. and viewing is throughout the day. Tables are 6ft. in length.

We will require ___ tables on ___ Thursday, October 21, ___ Friday October 22, ___ Both days

Please indicate if you require an electrical outlet: yes___ no___

Please indicate the item that will be donated as a door prize: _____

We are unable to attend this year's conference. However, we have mailed resource material for the general information display: yes___ no___

We would like to be invited to participate at your next conference. yes___ no___

Please make a cheque payable to Children First and mail with this form **no later than** August 31, 2010 to the following address:

**Children First
3295 Quality Way, Suite 102
Windsor, ON N8T 3R9
Attention: Sharri Hamelin, Conference Coordinator**

Thank you for taking the time to complete and return this form. If you require information or have any questions please contact Sharri Hamelin, Conference Coordinator at shamelin@children-first.ca or 519-250-1850 ext. 290.